



Canara Bank Officers' Union [Regd.]
[AFFILIATED TO ALL INDIA BANK OFFICERS' ASSOCIATION]



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REF:CBOU: 01: 2014
DATE : 02 01 2014

THE GENERAL MANAGER
CANARA BANK
H R WING
HEAD OFFICE
112, J C ROAD, BANGALORE.

Dear Sir

Sub : REQUEST FOR PAYMENT OF CLEANING ALLOWANCE FOR ALL OFFICERS.

At Present, our Bank is extending a special allowance for Officers/Managers for cleaning material at the rate of Rs.300/- pm for Scale I officers, at Rs.400/- pm for Scale II and Scale III Officers and at Rs,600/- pm for Executives on Scale IV and V, who are occupying the bank owned quarters or bank leased quarters.

Our Organisation has been requesting for payment of the cleaning allowance for all the officers irrespective of the fact that they occupy Bank owned quarters or otherwise. In other words all the officers who are staying in leased quarters, own houses may also be reimbursed the cleaning allowance.

The necessity to clean the quarters whether owned by bank or otherwise is absolutely required by officers and hence there is a need to revisit the allowance.

We therefore request you once again to look into our request for providing the allowance for cleaning materials for all the Officers irrespective of the fact whether they stay in bank owned quarters or otherwise.

Thanking you

Yours faithfully

M A SRINIVASAN
GENERAL SECRETARY