

CANARA BANK
(H O BANGALORE)

CIRCULAR LETTER

H R M SECTION
CIRCLE OFFICE CHENNAI

REF : CNC HRMS MS 3556 E13
DATE : 25.08.2014

SUB: ENCASHMENT OF LFC FACILITY TO WORKMEN EMPLOYEES
- PERMISSIBLE AMOUNT OF LFC ENCASHMENT W.E.F 25.08.2014
REF: OUR CIRCULAR LETTERS 1. CNC HRMS MS 7893 E13 dated 02.12.2013
2. CNC HRMS 5936 E13 YAS dated 06.07.2010

The revised provisions relating to LFC in terms of the IX BPS were informed vide our above referred Circular Letter dated 06.07.2010 and subsequent revision in the encashable amount for Clerical staff w.e.f. 01.12.2013 was informed vide Circular Letter dated 02.12.2013. As the Railway fare for A/c II Tier and A/c III Tier has been revised for the year 2014-15, our Head Office has informed the revised permissible encashable amount of Leave Fare Concession i.e. 75% of the eligible amount for all Workmen employees w.e.f 25.08.2014, as given below :-

Category	Entitled Class	Distance In Kms.		Encashable Amount per person in Rs.	
		2 years block	4 years block	2 years block	4 years block
CLERK / SPECIAL ASSISTANT	AC II TIER BY MAIL / EXPRESS	4000 Kms. (2000 one way)	8000 Kms. (4000 one way)	4193	6068
		5000 Kms. (2500 one way)	10,000 Kms. (5000 one way)	3135	4755
SUB-STAFF	AC III TIER BY MAIL / EXPRESS	3750 Kms. (1875 one way)	7500 Kms. (3750 one way)	2723	3863
PTE ON ¾ SCALE		2500 Kms. (1250 one way)	5000 Kms. (2500 one way)	2108	3135
PTE ON ½ SCALE		1667 Kms. (833 one way)	3333 Kms. (1666 one way)	1665	2528

Branches / Offices are requested to review the encashment of Leave Fare Concession (LFC) sanctioned to Workmen employees for the leave availed by them from 25.08.2014 and disburse the differential amount to them by debiting SA and send us the Salary Inputs to our Office.

All Branches / Offices are advised to take note of the above.


ASSISTANT GENERAL MANAGER

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TO

ALL BRANCHES / OFFICES IN CHENNAI CIRCLE