



**Canara Bank Officers' Union[Regd.]**

[AFFILIATED TO ALL INDIA BANK OFFICERS' ASSOCIATION]

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**REF: CBOU/20/2020-GS**

**DATE : 20-05-2020**

To

**THE MANAGING DIRECTOR & CEO  
CANARA BANK, HR WING  
HEAD OFFICE  
112 J C ROAD  
BANGALORE 560 001**

Dear Sir

SUB :: COVID-19 ON DUTY SPECIAL LEAVE TO EMPLOYEES DURING NATIONAL LOCKDOWN

REF :: OUR LETTER CBOU/07/2020 DTD 26.03.2020 & 12/2020 DTD 07-04-2020

A very good evening to you sir. Our Union expresses happiness and thanks on the contents of the above HO Circular 374/2020 dated 20.05.2020, wherein the absence of Divyangan- persons with disabilities who were exempted from attending office, shall be treated as "SPECIAL LEAVE WITHOUT LOSS OF PAY". We also appreciate the confirmation of "Work from Home" Facility for the Employees with Health High Risk including Pregnant Ladies during the lock down period, thereby treating the arrangement as ON DUTY.

Sir, immediately on announcement of National Lock down from 25.03.2020 which happened to be a holiday in many states, Our Union had submitted letters referred above, explaining the various difficulties faced by our employees due to which they were unable to report at respective branches.

Now, the IBA communique referred above, after permitting to certain category of absence of employees as SPECIAL LEAVE, has permitted the individual banks to consider the other category of absence of employees due to National Lock down with compassion, consideration and on sympathetic and humanitarian grounds, keeping in mind the business continuity plan of the Bank.

Apart from the above categories, our Union appeals to the Bank, to permit "SPECIAL LEAVE WITH PAY" to the following employees too:

1. All the absences marked for/leave applied by the employees during the COVID 19 period.

2. The women employees, who proceeded on Maternity leave before and during the Lock down period, those who were to join back during the Lockdown, the period between the commencement/conclusion of the Maternity Leave..
3. Those employees who have been Quarantined by the State Health Authorities/Police upto the period of Quarantine as prescribed.

Union is hopeful that the above suggestions will be positively considered in the best interest of the left over category of employees. Hope neccessary advisory will be issued at the earliest and oblige.

*Thanking you*

*Yours faithfully*



**H VINOD KUMAR  
GENERAL SECRETARY**